



**United
Protestant
Church**
of Grayslake

2021

Annual Report

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United Protestant Church of Grayslake, IL

2021 Annual Meeting Agenda

January 24, 2021

Declaration of Quorum and Call to Order	Dale Message
Opening Prayer	Pastor Ryan Kiblinger
Welcome to Rev. Kim Wood Acting Associate Conference Minister Illinois Conference, UCC	
A Word from the UCC	Rev. Kim Wood
Approval of 2020 Meeting Minutes	Dale Message
Finance	Steve Howard
Approval of the 2020 Financial Reports	Steve Howard
Adoption of the Proposed 2020 Operating Budget	Steve Howard
Membership Report Approval of Membership Cultivation List	Pastor Ryan Kiblinger
Nominating Report Nominations from the floor Election of Officers Recognition of Honorary Deacon & Steward	Pastor Ryan Kiblinger
Other Reports and Business	
Closing Prayer	Rev. Kim Wood
Adjournment	Dale Message

2020 Annual Meeting United Protestant Church of Grayslake, Illinois January 19, 2020

Declaration of quorum and call to order

Dale Message, Moderator/Chair of Staff Parish Committee, called the meeting to order at 12:00 p.m. and stated there was a quorum.

Opening prayer

The opening prayer was given by Pastor Ryan Kiblinger.

Welcome to UMC representative

Dale Message welcomed Rev. Darneather Murph-Heath, Elgin District Superintendent, Northern Illinois Conference, United Methodist Church.

Approval of the 2019 Annual Meeting Minutes

Corrections have already been made to the 2019 Annual Meeting Minutes found on page 4 of the Annual Report. The date of 2017 was changed to 2018 under the Approval of the 2018 Annual Meeting Minutes. Carol Roselli-Rasmussen moved and Sean DelGrosso seconded the motion to accept the corrected 2019 Minutes as amended. A voice vote to accept the motion passed unanimously.

Mission Start-Up Fund

Pastor Ryan reminded the congregation about a start-up mission program that UPC has available and is funded by a past covenant campaign. These funds are for new, start-up missions with guidelines set up as grants. In order to meet these guidelines, we are looking for fresh ideas and ways in which UPC can be in ministry with Lake County; the mission must be local. The mission must also be new, and a member from UPC needs to be actively involved with that mission. If anyone is interested, members may obtain the application form from the Mission Committee. So far, UPC has only received two applications since this program began. Questions may be directed to the Mission Committee or Pastor Ryan.

Approval of the 2019 Financial Reports

Treasurer Lloyd Lowe gave an overview of the 2019 financial reports on pages 9-13. Page 11 shows total revenue received being \$27,863 more than budgeted due to the generosity of the congregation from increased donations in pledges and contributions over the year. Page 13 shows total expenses were slightly over budget but right on target due to good stewardship. We ended the year with a surplus of \$3,528, which will be divided 4 ways with $\frac{1}{4}$ (\$882) to be paid to UMC, $\frac{1}{4}$ (\$882) to be paid to UCC, $\frac{1}{4}$ (\$882) to be transferred into UPC's prior year carryover account, and $\frac{1}{4}$ (\$882) to Staff Parish to be used to pay staff bonuses. These surplus amounts will be allocated this month to the appropriate areas. Page 12 shows staff salaries and expenses. We were not fully staffed in 2019, therefore, there were savings from the unfilled DCE and nursery coordinator positions for part of the year. We anticipate being fully staffed in 2020, therefore salary expenses will be higher. Note on page 13 that church repairs were \$13,542 over budget. We have an aging building that needs to be maintained; these expenses were

necessary. Electricity expenses were \$1,870 less than budget partially due to the installation of LED lights within the church. Overall, we have done very well. Rose Pech moved and Rick Burg seconded a motion to accept the 2019 financial reports. A voice vote to accept the motion passed unanimously.

Adoption of the Proposed 2020 Operating Budget

Steve Howard, Budget and Finance Chair, led a discussion on the 2020 budget found on pages 15-20. He acknowledged the hard work of the members of the Budget & Finance Committee as well as Pastor Ryan and Lloyd Lowe. Page 20 shows a projected summary of total revenue and expenses. Total revenue is projected to be over \$280,000. This number is conservative and is based on historical trends and the stewardship campaign results from last fall. Total expenses are projected to be under \$305,000 based on historical data and input from the various committees and commissions; this is also a conservative and manageable number. This leaves a deficit budget of less than \$24,000 for 2020, but with prudent management, we should be able to overcome this deficit. Jennifer Cooper moved and Lil Eldridge seconded a motion to approve the 2020 budget. A voice vote to accept the motion passed unanimously.

Approval of Constitution and By-Law Changes

Lloyd Lowe summarized the proposed changes to the Constitution and By-Laws. These three proposed changes were discussed and voted on separately.

- 1)** Change the Constitution under Article VI pertaining to Administrative Council and Article IX.A. pertaining to the Moderator/Lay Leader – to remove the term limit requirement for members of the Administrative Council and the Moderator/Lay Leader. It is difficult to find people willing and available to serve on committees. Concerns were expressed regarding safeguards and removing people from committees if necessary. Rick Burg made a motion to change the Constitution to remove the term limits under Articles VI and IX.A.; Bill Churchill seconded. A voice vote to accept the motion passed with 2 members opposed.

- 2)** Change the By-Laws under Section II, Article II pertaining to the Nominating Committee and the number of members elected to serve. The Nominating Committee shall consist of a minimum of 5 elected members instead of 7. The Nominating Committee has been operating with less than 7 members for years and feels it still represents the size and diversity of the congregation. Rather than expand the committee, we're trying to correct the By-Laws to reflect the current practice of the committee. Decisions are made not only by voting, but also by consensus of the members. Sean DelGrosso made a motion to change the number of members serving on the Nominating Committee to a minimum of 5 elected members; Rose Pech seconded. A voice vote to accept the motion passed unanimously.

- 3)** Change the By-Laws under Section III, Article II pertaining to Spiritual Life and Outreach Commission. This change would combine the Membership & Involvement and Evangelism committees into one committee called Membership & Outreach. Years ago, these two committees were one group that had been divided. Now we are attempting to recombine them. The idea of combining the two groups into one originated with both committees since they have been recently working together on various activities. The current chairperson of Evangelism would become the chairperson of the combined committee, Membership & Outreach. The term "evangelism" can have a narrow definition and relates more to sharing the Gospel. The term "outreach" refers to being in relationship with the community around us and meeting the spiritual needs of those who we meet and become involved with; this differs from

mission which addresses meeting the physical needs of those who need help. Katelyn Rasmussen moved and Cinda Bartz seconded a motion to combine the Membership & Involvement and Evangelism Committees into the Membership & Outreach Committee. A voice vote to accept the motion passed unanimously.

Membership Report

Pastor Ryan Kiblinger noted the membership cultivation report on pages 22-23. The following comments and corrections were made: 1) on page 22, remove Carolyn Korell from the list of deaths; she is currently living in Chicago; 2) Ashton David attended worship last Sunday and wants to get involved again; remove Ashton's name from the first year list on page 23; 3) Brian and Linda Batteiger moved out of state; 4) Rose Pech will attempt to contact Susan Love and Olivia Love. Jennifer Cooper moved and Susan Green seconded a motion to accept the membership report with the noted corrections. A voice vote to accept the motion passed unanimously.

Nominating Report

Election of Officers (refer to pages 25-29) – We are voting on the names listed in bold type. There is still an opening on the Nominating Committee; we could use a male member in this group. Page 26 shows the Membership & Involvement and Evangelism Committees as being 2 separate groups. Since approval has now been granted to combine those 2 committees into 1, the current chairperson of Evangelism, Diane Kiblinger, will now chair the new Membership & Outreach Committee through 2021. This will be the largest committee at UPC since both groups will merge. Any vacant positions indicated by *TBD* are still worked on during the year. Positions that are filled during the year are brought to Ad Council for approval in the interim until the next annual meeting occurs when the congregation gets the opportunity to approve them. Rick Burg moved and Judy Ziegler seconded a motion to accept the nominating slate of officers and leaders as submitted. A voice vote to accept the motion passed unanimously.

Recognition of Honorary Deacons and Stewards

Joyce Norton from the Nominating Committee presented Lillian Eldridge as an honorary deacon and steward for 2019. Lil has served UPC since 2002 in many ways. She has been involved with Membership & Involvement, Evangelism, Mission and Worship Committees, a PADS volunteer for 10 years, Sacred Grounds, FMSC coordinator; Spiritual Life and Outreach Commission chairperson, and Ad Council member. Congratulations and thanks were extended to Lil for her outstanding service.

Other Reports and Business

No other business was discussed. The remaining commission and committee reports are listed in the Annual Report. Members are encouraged to read them for more information.

Closing Prayer

Rev. Darneather Murph-Heath gave the closing prayer. She expressed pleasure in joining us today. She appreciates her relationship with UPC, our apportionment payment, and continues to lift UPC up in

prayer. In 2021, she will no longer be the District Superintendent and plans to retire from full-time ministry. This is her last time sharing with us. She also announced that UMC is in the process of reducing the number of its districts from 6 to 5, so there will be some reorganization involved.

Adjournment

Sean DelGrosso made a motion to adjourn the meeting; Rose Pech seconded. The meeting adjourned at 12:51 p.m.

Respectfully submitted, Sue Schmidt

Mission Statement

MISSION: Who are we?

As followers of Jesus Christ, we, the people of the United Protestant Church, have come together in covenant to:

- Praise and worship God;
- Grow in the knowledge and Spirit of God;
- Care for one another;
- Serve and pray for our neighbors.

VISION: Where are we going?

Grounded in Christ and empowered by the Holy Spirit, God is transforming us, the people of the United Protestant Church, into disciples who will:

- Move beyond the comfortable and familiar as we live out our faith;
- Develop deeper personal relationships with God, self, and others;
- Offer God's extravagant welcome to all people;
- Connect our faith with our lives in service to Lake County and beyond;
- Transform our world through God's justice, compassion, and extraordinary love.

Financial Secretary Report

General Fund		Designated Funds	
Pledges/Contributions	\$257,299.71	Youth Activities	\$3,161.00
Capital Improvements	11,155.00	Love Gifts	390.00
Prepaid Pledges	2,435.00	Pads	795.00
Loose Offerings	545.20	Home Team	322.50
Church School	25.00	Miscellaneous	871.77
Building Use	3,811.00	Helping Hand Fund	1,050.00
Initial Offering	278.00	CWS/Best Gifts	327.00
Heating	444.00		
Easter/Ash Wed/Maundy Thur/GF	855.00	Joy Sharing:	
Thanksgiving	115.00	One Great Hour	214.50
Christmas	3,010.00	Depke Mission	802.00
Prior Year	1,304.00	Feed Starving Children	325.00
		PADS	587.50
Reimbursements to General Fund		Haven House	974.00
Elec. Transfer Exp	7.75	Adult Mission Trip	20.00
Sacred Grounds/Pop	73.30	Bishop's Appeal	150.00
Shopper Cards	4,775.00	INK	300.00
		Curt's Café	280.00
		Veteran's Tree	3,187.50
		World Relief	245.20
Memorials	4,150.00	June Joysharing	155.00

Total Received \$304,440.93

Fund Balance Summary

For the Year Ending December 31, 2020

2020	2020	2020	2020
Beginning	Receipts	Payments	Ending
Balance			Balance

Current Year Operating Fund	0	275,012.92	269,677.84	5,335.08
Prior Year Carryover	24,906.91			24,906.91
				30,241.99

Helping Hand Fund	5,427.91	1,050.00	2,400.00	4,077.91
Bell Choir Fund	44.30	0.00	0.00	44.30
Capital Improvement Fund	2,112.06	11,055.00	0.00	13,167.06
Staff Parish Carryover	882.17	0.00	882.17	0.00
Music Fund	2,183.77	0.00	0.00	2,183.77
Youth Activity Fund	2,767.66	3,161.00	1,750.00	4,178.66
Home Team Fund	821.64	322.50	261.03	883.11
Children's Ministry Activity Fund	3,618.08	0.00	0.00	3,618.08
OCC/OCH Fund	7,652.67	0.00	0.00	7,652.67
Endowment Fund	123,369.65	0.00	0.00	123,369.65
Endowment Programs & Facility	10,630.42	0.00	0.00	10,630.42
Endowment New Ventures	15,385.43	0.00	0.00	15,385.43
Missions-General	40,688.18	0.00	0.00	40,688.18
Joy Sharing	281.00	7,567.70	7,219.20	629.50
PADS	2,790.48	1,382.50	1,347.24	2,825.74
Memorials	10,148.97	4,150.00	497.14	13,801.83
Fund Totals	253,711.30	303,701.62	284,034.62	273,378.30

United Protestant Church

Balance Sheet

*All Funds All Programs Organizational Totals
As of 12/31/2020*

	Totals Org
Assets	
Current Assets	
Checking Account - PNC	46,029.99
Checking-UPC Shopper - PNC	3,290.78
Money Market Savings - PNC	23,928.61
Capital One	205,854.70
Total	279,104.08
Total Current Assets	279,104.08
Fixed Assets	
Land, Buildings, Furniture	2,283,895.00
Total	2,283,895.00
Total Fixed Assets	2,283,895.00
Other Assets	
Prepaid Shopper Cards	5,111.83
Total	5,111.83
Total Other Assets	5,111.83
Total Assets	2,568,110.91
Liabilities and Net Assets	
Liabilities	
Current Liabilities	
Prepaid Pledges	2,435.00
Total Current Liabilities	2,435.00
Total Liabilities	2,435.00
Net Assets	
Net Asset Closing	2,545,126.74
Excess Deficiency Current Year	20,549.17
Total	2,565,675.91
Total Net Assets	2,565,675.91
Total Liabilities and Net Assets	2,568,110.91

UNITED PROTESTANT CHURCH
General Fund Revenue and Expenses For the Fiscal
Year 2020

INCOME:	Actual	Budget	Variance
Pledges	230,016.71	218,515.00	11,501.71
Contributions	31,005.50	47,250.00	(16,244.50)
Interest	2,778.19	2,100.00	678.19
Loose Offerings	525.20	3,000.00	(2,474.80)
Church School	25.00	200.00	(175.00)
Initial Offerings	278.00	250.00	28.00
Heating	444.00	250.00	194.00
Lent/Easter	855.00	3,000.00	(2,145.00)
Thanksgiving	115.00	200.00	(85.00)
Advent/Christmas	3,010.00	2,000.00	1,010.00
Building Use	3,811.00	4,000.00	(189.00)
Fundraising	0.00	0.00	0.00
Prior Year	1,704.00	0.00	1,704.00
Soda/Sacred Grounds	73.30	200.00	(126.70)
Misc. Inc	372.02	0.00	372.02
Total Income	275,012.92	280,965.00	(5,952.08)

EXPENSES:

NIC-UMC	2,000.00	2,000.00	0.00
IL Conf-UCC	2,000.00	2,000.00	0.00
Mission Committee Expenses	0.00	100.00	100.00
Membership	242.12	750.00	507.88
Pulpit Supply	125.00	1,000.00	875.00
Worship Supplies	418.49	750.00	331.51
Upper Room	478.80	600.00	121.20
Copyright License	301.92	382.00	80.08
Bulletin Covers	29.49	75.00	45.51
Sacred Grounds	0.00	200.00	200.00
Stewardship	0.00	250.00	250.00
Evangelism	0.00	1,000.00	1,000.00
Chancel Choir Music (10:30)	0.00	100.00	100.00
Chamber Choir Music (8:15)	0.00	100.00	100.00
Children's Choir Music	0.00	50.00	50.00
Bell Choir Music	0.00	50.00	50.00
Annual Conference	0.00	100.00	100.00
Communications	0.00	1,000.00	1,000.00
Piano Maintenance	145.00	300.00	155.00
Organ Maintenance	292.00	0.00	(292.00)
Council General Expense	275.40	0.00	(275.40)
Adult Education	0.00	800.00	800.00
Bibles	0.00	125.00	125.00
Curriculum	172.68	450.00	277.32
Church School Supplies	291.18	700.00	408.82
Vacation Bible School	174.59	250.00	75.41
CE Comm General Expense	0.00	350.00	350.00
Teacher Recognition	0.00	150.00	150.00
Confirmation	0.00	300.00	300.00
Cradle Roll	0.00	100.00	100.00
Program/Retreats	0.00	200.00	200.00
Youth Curriculum	0.00	250.00	250.00
Senior Gifts	0.00	50.00	50.00

Senior Pastor's Expense	729.46	3,500.00	2,770.54
Staff Development	0.00	1,500.00	1,500.00
Senior Pastor Salary	58,189.92	56,000.00	(2,189.92)
Senior Pastor Pension CRSP	12,906.96	12,000.00	(906.96)
Senior Pastor Pension CPP	0.00	0.00	0.00
Insurance - Senior Pastor	19,725.00	23,000.00	3,275.00
Housing - Senior Pastor	0.00	0.00	0.00
Christian Education Director	30,731.34	30,000.00	(731.34)
Director of Youth Ministries	11,000.98	10,209.00	(791.98)
Nursery Coordinator	415.00	4,680.00	4,265.00
Church Secretary	15,462.73	15,200.00	(262.73)
Organists/Pianists	10,688.70	10,453.00	(235.70)
Substitute Musician	0.00	500.00	500.00
Adult Music Leader	10,631.05	10,397.00	(234.05)
Lead Custodian	7,419.14	7,722.00	302.86
Custodian	5,351.29	7,722.00	2,370.71
Staff Pay Increases	0.00	4,497.00	4,497.00
Staff Related Special Events	0.00	300.00	300.00
FICA-Employer Portion	11,435.21	11,726.00	290.79
Background Checks	0.00	450.00	450.00
Office Supplies	2,470.02	2,300.00	(170.02)
Computer Hardware/Supplies	0.00	600.00	600.00
Computer/Software Repairs	100.00	0.00	(100.00)
Computer Software	1,842.13	1,500.00	(342.13)
Offering Envelopes	397.80	500.00	102.20
Repairs/Maint. Contracts	469.92	800.00	330.08
Copier Expense	2,621.58	2,500.00	(121.58)
Postage	1,925.00	1,500.00	(425.00)
Telephone	2,487.44	2,000.00	(487.44)
Insurance	7,807.00	7,500.00	(307.00)
Workman's Comp Insurance	1,156.00	1,500.00	344.00
Maintenance Supplies	3,233.89	1,500.00	(1,733.89)
Church Repairs	1,147.00	15,000.00	13,853.00
Pest Control-Church	216.00	450.00	234.00
Park Ave. Repairs	1,247.80	500.00	(747.80)
Pest Control-Park Ave.	0.00	0.00	0.00
Fire Extinguisher Service	515.00	300.00	(215.00)
Elevator Maintenance	2,419.22	3,500.00	1,080.78
Snow Removal	2,465.00	4,600.00	2,135.00
Lawn Maintenance	1,859.91	800.00	(1,059.91)
Heating Contract	7,703.26	6,000.00	(1,703.26)
State Boiler Inspection	0.00	100.00	100.00
Internet Expense	226.54	600.00	373.46
Electricity	6,639.15	6,500.00	(139.15)
Water/Sewer	893.39	1,100.00	206.61
Refuse Collection	825.12	850.00	24.88
Fire Alarm	1,603.65	1,550.00	(53.65)
Natural Gas	10,346.49	10,500.00	153.51
Park Ave. Utilities	3,088.79	3,400.00	311.21
One Time Unallocated Expense	0.00	0.00	0.00
Bank Charges	54.00	200.00	146.00
ACH Fees	189.25	300.00	110.75
Payroll Services	<u>2,094.04</u>	<u>1,930.00</u>	<u>(164.04)</u>
Total Expenses	269,677.84	304,768.00	35,090.16

Excess (Deficiency) of Revenues Over Expenditures	5,335.08	(23,803.00)	<u>29,138.08</u>
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UPC 2021 Operating Budget

Revised 01-05-2021

	2020	2021
	<u>Budget</u>	<u>Budget</u>
INCOME:		
Pledges	\$218,515	\$197,135
Contributions	\$47,250	\$28,350
Interest	\$2,100	\$1,100
Loose Offerings	\$3,000	\$750
Church School	\$200	\$50
Initial Offerings	\$250	\$200
Heating	\$250	\$250
Lent/Easter	\$3,000	\$1,050
Thanksgiving	\$200	\$100
Advent/Christmas	\$2,000	\$1,000
Building Use	\$4,000	\$1,000
Prior Year		\$5,335
Soda/Sacred Grounds	\$200	\$100
Fundraising		
Total All Income	\$280,965	\$236,420

EXPENSES:

MISSION OUTREACH:

NIC-UMC	\$2,000	\$2,000
IL Conf-UCC	\$2,000	\$2,000
Mission Committee Expenses	\$100	\$0
Total Mission Outreach	\$4,100	\$4,000

SPIRITUAL LIFE:

Membership	\$750	\$300
Worship		
Worship Supplies	\$750	\$407
Copyright License	\$382	\$382
Upper Room	\$600	\$120
Bulletin Covers	\$75	\$30
New Worship Service		
Pulpit Supply	\$1,000	\$375
Church & Society		
Sacred Grounds	\$200	\$0
Stewardship	\$250	\$250
Music		
Chancel Choir Music (10:30)	\$100	\$0
Chamber Choir Music (8:15)	\$100	\$0
Children's Choir Music	\$50	\$0
Handbell Music	\$50	\$0
Annual Conference	\$100	\$0
Piano Maintenance	\$300	\$150
Handbell Maintenance	\$100	\$100
Organ Maintenance	\$0	\$0
Total Spiritual Life	\$4,807	\$2,114

OUTREACH:

Evangelism	\$1,000	\$300
Mission	\$0	
Communications	\$1,000	\$300
Special Comm		
Newspaper Ads.	\$0	
Telephone Directory Ads.		
Total Outreach	\$2,000	\$600

CHRISTIAN EDUCATION:

Budget **Budget**

Adult Education	\$800	\$200
Children's Ministry		
Bibles	\$75	\$0
Curriculum	\$600	\$500
Supplies	\$600	\$300
God Squad		
Vacation Bible School	\$250	\$200
Intergenerational Events		
Commission Expense		
General Expense	\$350	\$0
Teacher Recognition	\$150	\$50
Teacher Training	\$250	\$0
Library		
Confirmation	\$500	\$300
Cradle Roll	\$100	\$0
Youth Ministry		
Program / Retreats		
Camp Scholarships		
Curriculum	\$250	\$100
Senior Gifts	\$50	\$50
Local Service Project		
Total Christian Education	\$3,975	\$1,700

CHURCH LEADERSHIP:

Pastors:		
Senior Pastor Salary	\$56,000	\$58,519
Senior Pastor Pension CRSP	\$12,000	\$12,907
Senior Pastor Pension CPP		
Housing - Senior Pastor		
Insurance - Senior Pastor	\$23,000	\$21,698
Insurance - Assoc. Pstr		
Assoc Pastor Salary		
Housing - Assoc Pastor		
Staff Recruiting Expense		
Christian Education Director	\$30,000	\$30,975
Director of Youth Ministries	\$10,209	\$10,719
Nursery Coordinator	\$4,680	\$0
Church Secretary	\$14,600	\$7,447
Membership Coordinator		
Add'l Admin Support	\$600	\$0
Church Secretary - overtime		
Clerk		
Financial Secretary		
Treasurer		
Organists/Pianists	\$10,453	\$10,767
Organists/Pianists: vacation coverage	\$500	\$200
Choir Directors		
Adult Music Leader	\$10,397	\$10,709
Chancel Choir		
Chamber Choir		
Handbell		
Children's Choir		
Worship Leader - Cont Service		
Singers - Cont Service		

CHURCH LEADERSHIP (continued):	<u>Budget</u>	<u>Budget</u>
Church Lead Custodian	\$7,722	\$7,220
Church Custodian	\$7,722	\$7,148
Custodians: vacation coverage		
Seminary Intern		
FICA-Employer Portion	\$11,726	\$11,234
Background Checks	\$450	\$125
Council Expense		
Meeting Child Care		
General Expense		
Senior Pastor's Expense	\$3,500	\$1,500
Associate Pastor's Expense		
Membership Coordinator - Program Material		
Staff Expense		
Staff Related Special Events	\$300	\$0
Council General Expense		
Pay Increases	\$4,497	\$0
<u>Staff Development</u>	\$1,500	\$0
Total Church Leadership	\$211,877	\$193,189
CHURCH OFFICE:		
Office Supplies	\$2,300	\$2,300
Computer Software	\$1,500	\$1,200
Computer Hardware	\$600	\$600
Computer/Software Repairs		
Offering Envelopes	\$500	\$400
Repairs/Maint. Contracts	\$800	\$500
Copier Contract	\$2,500	\$2,500
Postage	\$1,500	\$1,500
<u>Telephone</u>	\$2,000	\$2,000
Total Church Office	\$11,700	\$11,000
BUILDING AND GROUNDS:		
Insurance	\$7,500	\$8,588
Workmans Comp Insurance	\$1,500	\$1,272
Church Mortgage Interest		
Mortgage Principal Pmts.		
Maintenance Supplies	\$1,500	\$3,500
Kitchen Supplies		
Real Estate Taxes		
Repairs & Improvements		
Church Repairs	\$15,000	\$3,000
Park Ave. Repairs	\$500	\$500
Pest Control-Church	\$450	\$300
Pest Control-Park Ave.	\$0	
Fire Extinguisher Service	\$300	\$150
Elevator Maintenance	\$3,500	\$2,500
State Boiler Inspection	\$100	\$100
Snow Removal	\$4,600	\$4,600
Lawn Maintenance	\$800	\$1,200
<u>Heating Maintenance</u>	\$6,000	\$6,000
Total Building & Grounds	\$41,750	\$31,710
UTILITIES:	<u>Budget</u>	<u>Budget</u>
Electricity	\$6,500	\$6,500
Water / Sewer	\$1,100	\$1,000

Internet Service	\$600	\$500
Email Accounts		
Web/Email		
Refuse Collection	\$850	\$850
Fire Alarm	\$1,550	\$1,550
Heating (Natural Gas)	\$10,500	\$10,500
Park Ave. Utilities	\$3,400	\$3,400
Total Utilities	\$24,500	\$24,300

BUDGETARY:

One-Time Unallocated Expenses		
External Audit		
Interest Expense		
Bank Charges	\$200	\$200
ACH Fees	\$300	\$300
Late Fees		
Payroll Services	\$1,930	\$1,071
Previous Years' Deficit Repayment		
Total Budgetary	\$2,430	\$1,571
Total All Expenses	\$307,139	\$270,184

		<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Budget</u>
TOTALS:	Total All Income	\$280,965	\$236,420
	Total All Expenses	\$307,139	\$270,184
	Variance	-\$26,174	-\$33,764

Membership Report

December 31, 2020

Members as of December 31, 2020	370
Members Received by:	
Confirmation: Maddie Berkey, Sophia Henne, David Knapp, Kevin Meyer, Leah Taylor	+5
Reinstated by request:	0
Transfer from UMC Churches:	0
Transfer from UCC Churches:	0
Transfer from other churches:	0
Total New Members	+5
Total Members	375
Members Removed by: Request:	0
Death: Hal Alvin, Mildred Kulin, Vivian Gwaltney, Marno Benande, Sandra Richard, Elaine Francis, Karen Caviness	-7
Transfer to UMC Churches:	0
Transfer to UCC Churches:	0
Transfer to other Churches:	0
Retired:	0
Retired by request:	0
Total Removed	-7
Total Members	368
Adjustment to match Church Windows Program	-36
Total Members as of December 31, 2021	332

**Inactive Member Contact List
Annual Meeting – January 24 , 2021**

The following names of individuals are read for year 2.

We have no address available for:

John and Sue Carroll, Meredith Carroll, Bryn Carroll, Brad Walker, Steven Kick, Katie Smith, Richard Smith

Also read for year 2:

Brian and Debbie Garbutt, Kara Garbutt, Wesley Garbutt,

Megan Lavery, Laurie Wigdon, Cody Harris,

Year 2 letters will be sent to the following individuals: We did not receive a reply in 2020.

Neil Hinkley

Aubrie Hinkley

Deanna and Jerry Hinkley

Greg and Deborah Hinkley

Ross Hinkley

Honorary Deacons and Stewards

1950 – 2020

		2003	Frank Osburn	1987	Bernadine Poska
		2002	Edna Munsinger	1986	Florence Madsen
2020	Kelly Truckenbrod	2002	Howard Munsinger	1986	Edith Manusos
2019	Lillian Eldridge	2001	Mark Rasmussen	1985	Elaine Francis
2018	Cherlyn Lowe	2001	Carol Roselli-Rasmussen	1985	Joseph Francis
2018	Dale Message	2000	Doug McDowell	1985	Winifred Manuel
2017	Diane Rarick	2000	Mary Ann McDowell	1985	Evelyn Turner
2016	Jim Fisher	1999	Alice Broadhurst	1984	Blanche Hawkins
2016	Steve Truckenbrod	1999	Dennis Craig	1984	Eleanor Roberts
2016	Kristen Johnson	1999	Darlene George Craig	1983	Ruth Tidlund
2014	Karen Knapp	1999	Rose Pech	1982	Clarence Perry
2014	Chuck Martin	1998	Candi Becker	1982	Florence Perry
2013	Sue Schmidt	1998	Ted Becker	1981	Helen Pegg
2013	Eric Stahl	1998	Lois Bemis	1980	Berenice Friend
2012	Steve Rarick	1997	John Harnagel	1979	Florence McKay
2012	Bill Churchill	1997	Janet Kendrick	1978	Lillian Watters
2011	Brian Hides	1996	Barb Fischel	1977	Alta Neville
2011	Christine Hides	1996	Craig Fischel	1976	Dorothy DeGraff
2011	Kevin Smith	1995	Hal Alvin	1976	Kathryn Hook
2011	Val Smith	1995	Nancy Alvin	1975	Charles Connelly
2010	Lloyd Lowe	1995	Laurel Bruggen	1974	Clara Rehder
2010	Linda Rambo	1994	Verlee Jones	1973	Harold Burge
2009	Cliff Grost	1994	Jean Tanner	1972	Ema Laursen
2009	Tom May	1993	Bob Peterson	1971	Stanley Evans
2009	Peggy Grost	1992	Janice Peterson	1970	Irene Welty
2008	Joe Hobson	1992	Jerry Badgerow	1968	Gertrude Kocher
2008	Sarah Pressly-James	1992	Marlene Badgerow.	1967	Helen Beckwith
2008	Tammy Swick	1992	Roger Baumeister	1966	Charles Manuel
2007	Sandy Findlay	1992	Ruth Ann Baumeister	1965	Belle Shanks
2007	Marjorie Miller	1992	Alan Knickerbocker	1964	Alice Washburn
2007	Rosanne Taylor	1992	Karleen Knickerbocker	1963	Thyra Wicks
2007	Marjorie Miller	1992	Doris Craig	1962	Robert Washburn
2007	Rosanne Taylor	1991	Joanne Lawrence	1961	Lloyd Odell
2006	Paula Rothacker	1991	Richard Lawrence	1960	Ethel Rich
2006	Dorothy Smith	1990	Jane Conradi	1959	Ebenezer Harris
2006	Cathy Vick	1990	Helen Simpkins	1958	Gwyneth Duddles
2005	Rick Burg	1990	Warren Simpkins	1957	Grace Harris
2005	Marie Frandsen	1989	Rose Hornberger	1956	Margaret Vassau
2005	Joyce Norton	1989	Arthur Hornberger	1955	Adelia Englert
2004	Bruce Bassett	1989	Elaine Johnson	1954	Sarah Longabaugh
2004	Carol Bassett	1989	Ruth Pester	1953	Cora Wightman
2004	Sharry Lockhart	1988	Dale Craig	1952	Mabel Hook
2004	Linda Markham	1987	Eugene Davis	1951	Anne Pester
2003	Cinda Bartz	1987	Lois Fenters	1950	John Allen
2003	Helga Churchill	1987	Melva Kerry	1950	Harry Rich

Proposed 2021 Nominating Committee Report

Administrative Council

Chair	Lloyd Lowe	2021
Vice Chair	Carol Roselli-Rasmussen	2021
Spiritual Life and Outreach Commission Chair	Lillian Eldridge	2022
Operations Commission Chair	Rick Burg	2021
Christian Education Commission Chair	Sue Schmidt	2021
At-large member	TBD	2023
At-large member	Dave Bartz	2021
At-large member	Rose Pech	2021
At-large member	Bill Churchill	2022
Moderator/Lay Leader	Dale Message	2021

Non-Voting Members

Senior Pastor	Ryan Kiblinger	
Director of Christian Education	Ryan Aubrey	
Director of Youth Fellowship	Rose Craig Tyler	
Clerk	Sue Schmidt	2021
Financial Secretary	Jan Kendrick	2021
Treasurer	Lloyd Lowe	2021

Church Officers/Lay Leaders/Administrative Council Committees

Clerk	Sue Schmidt	2021
Financial Secretary	Jan Kendrick	2021
Treasurer	Lloyd Lowe	2021
UCC Delegate	Mary Ann McDowell	2021
UMC Delegate	Dale Message	2021

Staff Parish Committee

Moderator/Chair	Dale Message	2021
Administrative Council Chair	Lloyd Lowe	2021
Administrative Council Vice Chair	Carol Roselli-Rasmussen	2021
At-large member	Michelle Adams	2021
At-large member	Aimee Divis	2022

Nominating Committee

Chair	Pastor Ryan Kiblinger	
	Sean DelGrosso	2022
	Sue Schmidt	2021
	Joyce Norton	2022
	Jasmine Walker	2021
	Craig Fischel	2022

Spiritual Life and Outreach Commission

Chair	Lillian Eldridge	2022
Vice Chair	Ann Drevalas	2021
Worship Committee Chair	Barb Fischel	2021
Membership & Outreach Chair	TBD	2021
Stewardship Chair	Cynthia Lee	2021
Mission Committee Chair	TBD	2023
Communications Committee Chair	TBD	2021

Historian

Doris Craig	2021
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Worship Committee

Chair	Barb Fischel	2021
	Sue Harvey	2021
	David Holliman	2022
	Linda Markham	2022

Non-Voting Members

Pastor	Ryan Kiblinger
Music Director	Sean DelGrosso
Accompanist	Marcia Twadell
Children's Choir Director	Karen Knapp

Membership & Outreach Committee

Chair	TBD	2021
	Terese Bell	2021
	Ann Drevalas	2021
	Tracy Celeslie	2022
	Laurie Bethmann	2021
	Stephany Howard	2022
	Varsha Mall	2021
	Spencer Craig	2021
	Lil Eldridge	2022
	Lori Rische	2022

Mission Committee

Chair	TBD	2023
	Judi Becker	2021
	Wendy Holliman	2022
	Wende Fry	2021
	Linda Rambo	2021

Home Team

Chair	Cherlyn Lowe	2021
	Candi Becker	2021
	Laurel Bruggen	2021
	Doris Craig	2021
	Marjorie Miller	2021
	Orrell Ruth	2021
	Cathy Vick	2021
	Pat Wackerlin	2021
	June Smith	2021
	Kim (Schwaderer) Lenzen	2021
	Jerry Wessale	2021
	Lois Wessale	2021
	Susan Green	2021

Communications Committee

Chair	TBD	2021
Press Releases	TBD	2021
Marketing	TBD	2021
Website	Administrative Assistant/Staff	
Facebook	Katelyn Rasmussen	2021

Stewardship Committee

Chair	Cynthia Lee	2021
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Ad Council Report

2020 was a very different and challenging year for the Administrative Council. During this year we dealt with the many issues and challenges facing UPC with the Covid-19 virus.

The majority of our meetings were conducted remotely using Zoom. There were many discussions on the development of safety protocols and the use of the church facilities. Resulting from those discussions, the Administrative Council approved safety protocols, the purchase of safety equipment and the determination of the safe usage of the church facilities. These actions were taken with the health and safety of our entire congregation as the primary concern and objective.

The 2021 Annual Operating Budget was discussed, and the Administrative Council approved the final draft to be presented to the congregation.

A special thanks to our staff for stepping up making worship and educational opportunities available during these very trying times. New methods had to be developed, new tools used and new skills learned in order to make the delivery of the worship services and educational programs made available to the congregation.

Every member of the Administrative Council worked very hard and tirelessly throughout the year to address the issues and challenges facing our church. The members of our church can be assured that they have elected excellent members of the Council. It has been an honor and a privilege to assist this group throughout the year as your Chair of the Administrative Council.

I strongly encourage all UPC members to voice their ideas and thoughts to either the Administrative Council or the Staff Parish Committee so your voice can be heard through the year. Your input is very important to us as we move forward and face the opportunities and challenges of 2021.

Lloyd Lowe

Administrative Council Chair

Budget and Finance Committee

The Budget & Finance Committee presented a 2020 budget with total revenues of \$280,965 and total expenses of \$305,119 for a planned deficit of (\$24,154).

2020 revenues came in at \$275,013, 2% short of budgeted expectations. Annual expenses came in 11% under budget at \$269,678, resulting in a \$5,335 net surplus for the year. Given the pandemic and the building being closed most of the year, this is remarkable and a reflection of the membership's commitment to UPC's mission.

For 2021, the Committee proposed a budget with total revenues of \$236,420 and total expenses of \$268,163 for a planned deficit of (\$31,743). With the pandemic continuing, it's prudent to project lower revenue. However, the Committee feels that, through transparency and prudent management, we can financially navigate the year ahead.

I would like to thank the Budget & Finance Committee members for their service in 2020: Dick Craig, Terry Norton and June Smith. I would also like to thank Financial Secretary Jan Kendrick for providing supporting data throughout the year. Lastly, thanks to Treasurer & Administrative Council Chairman Lloyd Lowe and Rev. Ryan Kiblinger for their participation and guidance on this committee.

Respectfully Submitted,

Steve Howard, Chairman
UPC Budget & Finance Committee

Staff Parish Report

2020 was a year not like any other. With the global pandemic, church and what it means to be the church is redefined.

Areas focused on and accomplishments in 2020:

- All staff received raises within the allocated budget prior to the March stay at home and in-person meeting restrictions. The staff were compensated during the restrictions.
- The committee reviewed and updated the job descriptions for Custodian, Director Youth Fellowship, Organist/Pianist, Administrative Assistant. A job description for the Lead Custodian was developed.
- Kelly Truckenbrod moved near her mother opening the lead custodian position. Jackie Ianson was hired as one of the church custodians.

We want to acknowledge and thank our staff as they found new ways to accomplish their duties in new ways during the pandemic and continued to lead United Protestant Church in our never-ending quest to help deliver God's grace to all we contact each day.

This year Tom Michalsen moved out of the area and we welcomed Michelle Adams to the committee. I want to acknowledge the work of the members of the Staff Parish Committee. Your commitment and dedication are appreciated more than you can know or that I can adequately express.

Respectfully submitted,

Dale A. Message
Chair, Staff Parish Committee

Report of the Sr. Pastor

2020 began in a fairly normal way, but by mid-March UPC was learning new ways to be a church family, and I was learning new ways to pastor. Nine months of this year have been spent learning and finding new ways to be in fellowship and to do ministry together.

2019 was my first full year as pastor of United Protestant. In the past year, we have grown together in our love for the Lord and in our ministry and service. We held a membership class, adding new members to the congregation. We held a back to school cook out in the fall as well. We also saw a transition in our Director of Christian Education position.

Worship- Worship continues to be the main focus for UPC. I continue to preach the Gospel lectionary texts this year. From March onward we have had a mix of prerecorded worship elements (songs and sermon) that are sent electronically on Saturday nights, as well as a live streamed worship service on Sunday mornings at 10 am. These recordings are on Youtube and can be accessed there. During August and September we held outdoor worship on the lawn including Confirmation outside. We were able to briefly return to in person worship indoors for a few weeks in the fall. I also began recording sermon follow up videos. I am blessed to help lead worship with great liturgists and musicians (including fellow staff Sean and Marcia).

Mission- I am amazed at the number and diversity of mission programs that UPC is involved in. From support of missionaries in West Africa, to local hands on mission engagement with PADS, UPC spans the globe. There is a monthly mission ministry highlighted. This year looked different as PADS operates differently during the pandemic, and our youth mission trip had to be cancelled. Youth did donate toys locally for a Christmas mission as parishioners dropped off toys at the church

Pastoral Care- Home Team continues to reach out to members of UPC and they do a great job of helping me as pastor to get to know what the pressing needs are so that I might be able to best serve UPC.

Education- I continue to help teach confirmation. I believe that confirmation is a vital time in faith development and that it is a time in which a pastor can be involved to help guide the process. I am thankful for Rose Craig Tyler who is always prepared and does a wonderful job at the main teacher. This year we have a new curriculum and the Confirmation class is going through the Heidelberg Catechism. Classes have also moved to being conducted via Zoom. I have also been recording weekly teachings of the Heidelberg on our Youtube channel. This Spring, I taught during Lent, until the pandemic, and this fall co-taught on Spiritual Disciples and our Advent study with DCE Ryan Aubrey.

Director of Christian Education

This year became quite the adventure for each of our educational ministries. Thank you to everyone who helped in various ways during this crazy year to make our ministries run. I began the year teaching on evangelism. We had good discussions regarding proclaiming God's story, our story, and listening to their story. This class went from January through February. Then, Pastor Ryan Kiblinger and I put together questions for our next Adult Ministries offering, Questions with the Pastor. Our plan was to address questions submitted by the congregation each of the Sundays during Lent. Pastor Ryan made it through two weeks, before all of our educational ministries came to a halt.

During this time, our Children's Ministry was running its normal Journeys In Faith (JIF) curriculum. We provided our children with four rotations each month during January and February. In March, I was preparing for that month's unity Sunday to teach on Bible translation and about missionaries we as a church support doing that work. As March 15th approached, I gradually realized that many things would be changing. We shut down our

Educational Ministries beginning Sunday, March 15th because of COVID-19 concerns. We cancelled all our current offerings and postponed all upcoming classes. VBS and our Adult Retreat were still potentials at that time, though they would also be cancelled later in the year. My work shifted at the time to figuring out what we would do and how we would do it.

Beginning in April, I began writing and sending out Bible Studies for the families at church working through the book of Genesis. I sent these out weekly on Thursdays. These continued through August. I also began making updates to portions of the website, updating descriptions of our Educational Ministries, developing a place for resources like sermons, discipleship lessons, and children's ministry lessons. I continue to make updates to the website as necessary each week.

As Fall came around, our various education committees met to talk and plan for our Fall Ministry offerings and how we would make them work. Adult Ministries offered two classes from October to the beginning of November: Spiritual Disciplines and *Generous Justice* book discussion. We then did an Advent study working through the book, *The Advent of the Lamb of God* by Russ Ramsey. These offerings were made available through a weekly teaching video on YouTube and two weekly discussions mostly on Zoom. All of these were well received and we had some great discussions in each of these opportunities.

Children's Ministry shifted to all remote lessons for the Fall. We chose to do two video lessons per month. We decided to utilize Group's Dig-In curriculum for these lessons. Twice per month, I prepared packets for our registered families for each lesson and recorded the lessons to be distributed through email and posted on our website. I have really enjoyed putting these videos together and teaching the kids.

Thank you all so much for your continued support. I look forward to a new year of ministry offerings and continuing our growth together as we seek to become more and more like Christ and reach out to our neighbors. I encourage you to find ways to grow in your faith this new year. Set some goals for your Spiritual life. How will you grow in your relationship with God, this year?

Blessings,
Ryan Aubrey
Director of Christian Education

Christian Education Commission

Christian Education Commission had an unusual year in 2020 due to the pandemic. Reports from the individual committees (Cradle Roll, Children's Ministry, Confirmation, Youth Ministry and Adult Education) will follow. The year began in the normal way with classes for all ages being held on Sunday mornings at the church. By mid-March, the church was closed, and all classes and events were cancelled. It was apparent by the summer that this commission was going to have to establish different ways to teach God's Word to our members. By the fall, we were offering classes on Zoom and recorded videos on YouTube to children, youth, and adults. Even though the pandemic tried to slow down our educational process of learning more about God and the Scriptures, technology offered us a way to stay connected and achieve our goals.

A special thank you is extended to all our dedicated volunteers and staff who make our programs successful throughout the year. We also thank those who supported and participated in our programs, most of which were held virtually this year due to the pandemic.

The Christian Education Commission extends our gratitude to Pastor Ryan Kiblinger, Ryan Aubrey, Director of Christian Education, and Rose Craig Tyler, Director of Youth Ministry for their guidance and invaluable leadership to enhance the educational programs and opportunities here at UPC.

We encourage everyone to join us in 2021 as we continue to offer more opportunities to learn and grow as Christ's disciples.

Sue Schmidt, Chair

Adult Education Committee

WOW! What a year we have weathered together! At the beginning of 2020 the AEC was making grand plans that due to the COVID-19 pandemic were unrealized. However, largely due to the teaching and planning efforts of staff members Ryan Aubrey, our DCE, and Pastor Ryan, we were able to offer a few valuable programs in 2020.

2020 AEC classes, in person or by Zoom, included:

- *Reimagining EVANGELISM* led by Ryan Aubrey
- Pastor's Lenten Study: *Questions for Pastor Ryan*
- A Spiritual Discipline Study led by Ryan Aubrey and Pastor Ryan
- *Generous Justice* led by Emily Aubrey

In 2020 the Adult Education Committee (AEC) was comprised of the following volunteers: Emily Aubrey, Alice Broadhurst, Mark Rasmussen, Carol Roselli-Rasmussen and Dian Weinkauff. Support staff included Pastor Ryan Kiblinger and DCE Ryan Aubrey.

The primary purpose of the AEC is to provide educational programs including classes, forums and retreats for all UPC adults 18 and over.

Thank you to Pastor Ryan Kiblinger, DCE Ryan Aubrey and Emily Aubrey for facilitating adult classes this year. Your leadership made our AEC programming possible.

Once the pandemic is behind us, all adults are encouraged to participate in the classes, programs and retreats that the AEC will hold in the future. **"For whatever was written in former days was written for our instruction, that through endurance and through the encouragement of the Scriptures we might have hope." Romans 15:4**

On Behalf of the AEC,

Carol Roselli-Rasmussen, Chairperson

Children's Ministry Committee

The Children's Ministry Committee provided educational opportunities for children during the winter and fall months of 2020. From September 2019 through early March 2020, Sunday school classes were held at 9:15 a.m. for 3-year-olds through 6th grade and at 10:30 a.m. for 3-year-olds through 1st grade. For the 2019-2020 Sunday school year, there were 19 registered students.

The Journeys in Faith (JIF) curriculum was used at 9:15 a.m. This was our 20th year using the multi-intelligence rotation teaching method. Students in 1st through 6th grade rotated between different workshops for the month. Each workshop featured the same Bible story told at an age-appropriate level but experienced in a different way. The workshops include Mary & Martha's Bed & Breakfast, the storytelling workshop; Acts of Faith, a puppet/audio-visual/drama workshop; Created by the Spirit where students create art using various mediums including cooking; and Moved by the Spirit where students interpret the Bible story using body movements and physical activity. The 2019-2020 theme was called "The Covenant" and covered Bible stories based on Noah's Ark, Abraham, the Ten Commandments, Messengers of the Covenant, the Good Samaritan, the Prodigal Son, and the Woman with the Alabaster Jar. The *BibleZone* curriculum was taught during the 9:15 a.m. preschool class, and the *Bible Story Basics* curriculum was used during the 10:30 a.m. Sunday school hour. Many thanks go to those volunteers who share their time and skills to teach our children the stories of our faith.

Our monthly mission program called *Unity Sunday* normally occurs on the 4th Sunday of each month. During this time, preschoolers through 6th graders participate together to learn about specific missions and how they can help others. Our only mission projects for 2020 included assembling soup mixes for a local food pantry in January and making suet bird feeders in February. By mid-March, the pandemic shut down our Sunday school classes and mission projects, as well as all scheduled events such as the annual Easter Party & Egg Hunt, VBS, and Fall Fest. By October, we were offering video-taught lessons on YouTube using a new curriculum called *Dig In: Digging in to the Foundations of Faith* for preschool through 6th grade.

This committee is dedicated to providing quality Sunday school programs for our children. Students are encouraged to invite friends and relatives to attend our classes and events throughout the year once it is safe to offer them again; otherwise, they are welcome to view the recorded videos posted on YouTube and the UPC website. Children's Ministry normally meets at 7 p.m. in Fellowship Hall on the 2nd Monday of each month.

Chair: Sue Schmidt

Members: Lexie Craig, Ruth Gheysen, Katelyn Rasmussen, Cathy Vick

Supported by: Ryan Aubrey, DCE

Youth Ministry Committee Report

The UPC Youth began the year by preparing and providing sandwiches for the 2020 Annual Meeting. Through January and February, we held various fellowship and service events. In the spring of 2020 the UPC Youth hosted their first BINGO fundraiser with over twenty participants. Throughout the spring, summer, and fall the youth stayed connected through Zoom video calls and enjoyed time for fellowship. Although many of our traditional events were unable to happen this year, the youth hosted a Toy Drive for A Safe Place in Waukegan. Through the generosity of our church members, we were able to donate over fifty toys to A Safe Place's Holiday Shop.

Respectfully Submitted,
Rose Craig Tyler

Confirmation Committee

Pastor Ryan Kiblinger and Rose Craig Tyler continued teaching the Confirmation program at UPC. Due to the pandemic, our Confirmation Sunday service had to be postponed from May until August 16. We had a lovely outdoor service on the church lawn, socially distanced, with only the Confirmands and their immediate families in attendance, plus Rose and Pastor Ryan. Our 2020 Confirmands were: Maddie Berkey, Sophia Henne, David Knapp, Kevin Meyer, and Leah Taylor.

The Confirmation committee (Jennifer Cooper, Michelle Adams, Lori Christensen, and Karen Knapp, plus Ryan Aubrey, Rose Craig Tyler, and Pastor Ryan Kiblinger) met several times in the spring and summer through Zoom video calls, in order to revise our plan for Confirmation Sunday and plan for the fall. We decided to start the school year with a choice of attending in-person, masked, and socially-distanced classes or joining those classes through a Zoom call. Later in the fall, classes were revised again to be all remote. We are using the Heidelberg Catechism as the basis for our curriculum.

The current Confirmation class has seven students, five of whom are 8th graders and will be confirmed in 2021.

Jennifer Cooper, chairperson

Cradle Roll Committee

The Nursery Coordinator position has not been filled yet. The committee met once this year. There were no baptisms during the year. The nursery was staffed from September 1, 2019 through March 15, 2020 at both 9:15/10:30 hours with some assistance from the Director of Education, Mr. Ryan Aubrey. There has been approximately 0-2 children in the nursery each Sunday up to COVID 19 appearing at the end of March timeframe and through the remainder of 2020. Thank you to the Cradle Roll Committee members and the nursery volunteers who assisted during the 2020 calendar year. As the Cradle Roll Chair planning to staff the Nursery in 2021 as needed or requested.

Yours in Christ,
Catherine Vick, Chair

Worship Committee

Seeing as how 2020 was such a unique year it proved a real challenge to the Worship Committee. Our usual tasks had to be done with health and safety in mind due to the covid virus. We did our best to keep things as “normal” as possible, not an easy task during a pandemic. We are grateful for so many others who made our worship services work. Pastor Ryan has taken on new computer skills and has been extremely flexible, Rick Burg has been busy making sure we keep our distance, Dennis Craig has been so very valuable with his knowledge of our computer system, and Sean DelGrosso and Marcia Twadell have made it possible to keep enjoying our favorite hymns. The Worship Committee now consists of David Holliman, Linda Markham, Pastor Ryan, Sean DelGrosso and I. Two of our very faithful members, Joan Hendricks and Sue Harvey have stepped down after several years of service. And as always we so appreciate Lillian Eldridge’s input as our Spiritual Life Chairperson.

As I said in my mission moment this past fall, as Christians we believe that we can do all things in Jesus Christ who strengthens us. We on the Worship committee know he walks beside us and supports us in our ministry. In the past things have not always been easy for those who worship our Lord, and this is our time of trial.

We look forward to hopefully worshipping together in 2021. Please know we will be certain that when we do get together again it will be done safely. Together we worship a Living Lord and an Awesome God and that is what truly matters.

Yours in Christ,

Barb Fischel, Worship Chair

Home Team

The Home Team is a volunteer ministry designed to provide contact with home bound members, family and friends and others who may be in need, sick, grieving or in distress. Through our contact we hope to foster a sense of community, compassion and caring by sharing God's love in the name of Christ.

The Home Team provides transportation for Library Lane residents and non-driving members and friends to Sunday worship. Also, transportation is provided (when possible) to medical appointments (within reasonable distance) throughout the year for members who need our assistance. We continue to send cards, make phone call contact, and pray with and for many church members. We have three people sending cards to folks on a regular basis. Our transportation team is providing rides for those who need them.

Our year has been different because of the pandemic. We weren't able to have our Senior Citizen luncheons this year. Our "dutch treat" luncheons had to be cancelled, as well. We know we will get back to more normal times in the near future, and will resume all luncheons when safe to do so.

The Home Team is a valuable ministry made up of so many wonderful people, the hands and feet of Jesus. For the many rides to and from medical appointments, worship services, phone calls, cards sent and time spent listening, we are very grateful to these humble and faithful servants of God.

Yours in Christ,

Cherlyn Lowe, Home Team Chair

Membership and Outreach

The Membership and Outreach Committee was the joining of two smaller committees – the Evangelism Committee and the Membership and Involvement Committee. Becoming one larger committee was a great advantage as we assessed the goals and needs of our members and the surrounding community. The two former committees shared similar goals and worked together in the prior year.

At the beginning of 2020 we had the opportunity to sit down and have a conversation about our goals and vision for our committee, our church and community. Our team shared a goal of being more visible in the surrounding neighborhood and local community, and to get the entire congregation involved in the activities that would accomplish this goal.

In February we were able to host a Fat Tuesday Celebration and Pot Luck. We had a wonderful turn out. Those who attended enjoyed a lovely meal, fellowship with one another, and even prizes for finding the baby in the King Cakes! This annual celebration is one we hope to continue to offer in the years to come.

In March, Coronavirus arrived and everything stood still. It was our hope to offer a community-wide Easter egg hunt in April, however, we were still under state orders to not hold events due to Coronavirus.

The year continued with lock-downs in place. Once small gatherings were permitted again and the church began to host services on the front lawn, our committee invited those attending the first July outdoor service to stay for a social distance picnic on the lawn.

With the virus looming, we chose to focus more on keeping the members of the church connected. Our committee began the process of purchasing an online church directory. This annual membership purchase was made in September. The first year's fee was donated by the Kiblingers. Laurie Bethman began the tedious process of entering data from our current directory and setting up the online profile for the church. Our committee was given a tutorial in October and several of us joined and are enjoying the online directory very much. We will begin having church members sign up (this is free) very soon.

Another way we chose to stay connected to church members was by mailing personal cards to each member. We asked the entire congregation to help by taking a handful of cards and writing a note to the person it was addressed to, stamping it and mailing it.

In October we were able to host our annual Cider Sunday and provided Apple Cider Donuts and juice to those who attended the church service on October 25th. We invited those in the surrounding neighborhood to join us and we did have one couple come in for donuts and juice.

The year ended without any in person activities once more, as COVID ramped up again. We are hopeful that the coming year will provide us with more opportunities to be visible and active in the community and we can create stronger connections and bonds within our membership.

Diane Kiblinger

Mission Committee

The Mission Committee is dedicated to promoting the mission opportunities highlighted in this report. Committee members include Judi Becker, Wende Fry, Wendy Holliman, Linda Rambo and Mary Ann McDowell. Thanks to all these individuals, as well as Cinda Bartz who coordinates the collection bins to gather items to keep out of landfills. I would also like to thank the committee members and other members of the church who spoke to the congregation about the giving opportunities on Joy Sharing Sundays. The committee meets the fourth Monday of each month (except December) at 7:00pm in the small meeting room. This year we have stayed safe by meeting via Zoom. We are open to suggestions the congregation may have regarding new Joy Sharing opportunities.

Joy Sharing is an opportunity to give on the third Sunday of the month to one of the church supported missions. Funds may be received any time during the year. The organizations chosen for 2020 are listed below. The committee thanks everyone sincerely for their generous contributions. There are many other organizations in need, and it is always a challenge for the committee to prayerfully determine which organizations to support financially through Joy Sharing.

January Lake County Haven	\$974.00
February Tyler (missionary in Africa)	582.00

March One Great Hour of Sharing	214.50
April Adult Mission trip	20.00
<i>(trip cancelled in 2020 due to the pandemic)</i>	
May Ink 180	300.00
June UMC Bishop's Appeal	227.50
UCC Neighbors In Need	77.50
<i>(split per request of donor)</i>	
July Curt's Café	280.00
August PADS	745.00
September World Relief	245.20
October Feed My Starving Children	325.00
November Veteran's Tree	3,000.00+
Total:	\$6,990.59

As you can see, the financial donations to Joy Sharing were significantly lower this year than in years past, which can be attributed to worshipping remotely due to the pandemic.

A huge commendation to all of you for your generosity to our country's hospitalized veterans. Due to the pandemic, UPC was unable to purchase individual gifts for the veterans as in years past, or to distribute gifts. The goal was to collect \$2500 which would allow for a gift of \$25 each for 100 veterans. You outdid yourselves and donated over \$3,000! Amazon gift cards were purchased thru the UPC Shopper program, and they were delivered to our contact at the hospital. Wende Fry did an outstanding job of reimagining and organizing this task this year. A huge thank you to Wende and also to Dian Weinkauf for helping with acquiring the gift cards thru UPC Shopper. And thank you, UPC! The additional donations above \$3,000 will also be given to the veterans in 2021.

Food donations in 2020 were, understandably, to a minimum due to the pandemic. Hopefully, we can donate more in 2021.

Again this year the committee provided an opportunity for UPC to give alternative gifts for Christmas to their family and friends. We offered this through Church World Service "Best Gifts." \$182.00 was used to buy much needed items for people in under-developed countries.

Again, due to the pandemic, volunteering monthly at Feed My Starving Children came to a halt in March. In October and November, a volunteer signup was offered, and a few folks from UPC helped out. For now, the monthly signup to volunteer is on hold. Lillian Eldridge has retired from organizing this event. We thank her sincerely for her years in serving in this capacity and for her commitment to serving both UPC and FMSC.

The Mission Committee approved a fund to support missionaries Tyler and Brittany in their effort to purchase a low-mileage Land Cruiser from a former mechanic for travels in West Africa. You can read more details in the

Unifier. The fund is called "Africar," and donations are on-going for a short while. Thank you to Rose Pech for organizing this fundraiser mission.

The mission work described above happened only because of the gifts of time and energy from our dedicated committee members and the support and generosity of the UPC congregation. Even though everything looked different this year, with worshipping at home or on the church yard, you still showed your caring for the missions outreach of UPC. Thank you all, most sincerely!

Respectfully submitted,
Mary Ann McDowell
Mission Committee Chair

Operations Commission

This year turned out to be very different than what we had imagined. Covid 19 has had the church effectively shut down for most of the year. We were able to have a few Sundays inside but that had to stop because of Covid concerns. My thanks goes out to the many folks who have helped out in this mission. We have an old building and it shows up in the many maintenance challenges we face.

Among the items we worked on this year was an investigation to convert to a digital locking system. That has been put on hold due to the high anticipated pricing involved in a system.

We supported an Eagle project that removed the 2 unfortunately stinky Ginko trees by the church sign. Some nice landscaping was also part of this project.

Buildings and Grounds Committee

We are sorely missing Kelly Truckenbrod, our fearless B & G chair. She organized a great cleanup team to paint in the church, spruce up the church grounds, organized the kitchen, and got all of our floors cleaned and polished in a major effort. Thank you Kelly and her volunteers!! This position is now open and in need of a volunteer!!

Various exit signs were replaced as they failed throughout the year. We had our beautiful east side Norway maple trees trimmed to protect them from wind damage. We had an expensive heating pump fail, and in May we developed a building use plan to deal with the virus. The city restriped the parking lot and they graciously added another ADA parking spot so we now have 5. Some needed plumbing work was completed at the parsonage.

Our **Technology Committee** is in need of some help. We are still looking for someone to head up this committee. We used an outside consultant to help us with a major software upgrade. Historically, we have used a program called Church Windows to meet our donations and membership documentation needs. The program has been upgraded to the online version. This gives us automatic upgrades and secure central backups. A module was added that allows us to do our financials on the same program. It also allows work to be done from home for our 3 users.

Pastor Ryan used his tech skills to install a mesh network in the sanctuary supporting our Sunday web services.

Yours in Christ,

Memorials

The purpose of the memorial committee is to preserve the memory of the person who has passed and directing their memorials to a project that the committee and the family would appreciate.

Memorials gifts this year were used for: Youth Activities, the Home Team and P.A.D.S.

There are memorial gift envelopes that can be found on the front table near the stain glass windows and at Strang's Funeral Chapel.

As chair of this committee, I have attended the Operation Commission meetings when they meet.

Respectively submitted by:

Cynthia Lee, Chair

Women's Christian Fellowship

The year of 2020 was one of many changes for WCF:

- The pandemic caused all indoor activities to be cancelled as of the end of March.
- BUNCO and most circle meetings were cancelled.
- Communication was done via internet and phone, with regular mail used for members when needed.
- Circle 6 disbanded with most members becoming honorary WCF members.
- The Task Force was disbanded with most members becoming honorary WCF members.
- All 2020 WCF funds were used to meet budgeted commitments.
- As of the end of 2020 WCF no longer receives dues nor has a budget.
- Donations were collected to continue support of Tyler and Brittany's projects in West Africa.
- The WCF Constitution and By-Laws were revised in November, reflecting necessary changes.

Most circles had only one or two meetings before the virus threat, and our Annual Book Review was held just prior to the lockdown. We are very grateful to Terese Bell for being our excellent presenter. This event was the last of our indoor meetings. Circle 4/5 did meet during the warm weather by having two outdoor gatherings while wearing masks and using social-distancing.

Information from UPC, the Elgin District UMW, and the Northern Illinois Conference of UMW continued to be shared via email and letters and WCF Updates were shared in UNIFIER articles.

Circle 6 members who cannot participate in activities due to their age and health conditions have become honorary members, and the one remaining member joined Circle 2.

Since all WCF fundraising has stopped, Task Force members are able to volunteer for the other service activities through regular UPC channels so a separate Task Force is no longer needed.

Our budget for the year had been reduced, and we used all of our funds to meet our commitments for the year. Members voted to make free will donations in order to continue our monthly support of Tyler and Brittany in West Africa.

Constitution and By-Laws revisions were made following prescribed guidelines, and the voting members approved the revised documents unanimously in November, 2020.

At the end of 2020, WCF consists of Circle 2, Circle 4/5, Circle 9, and Circle 10. All women are encouraged to learn more about WCF, to visit any of these circles they wish, and to officially join one of the small groups. We hope to resume our regular meetings as soon as it is safe to do so. No large group events are scheduled until October 16, 2021, when we hope to enjoy time together playing BUNCO in Fellowship Hall. An updated brochure providing an overview of WCF and a list of leaders can be found in the literature rack near the Mission table in the narthex of the church.

Ministry & Mission Expenditures in 2020:

- WCF pledge to UPC (total of \$200)
- WCF pledges to United Methodist Women and United Church of Christ (\$200 each)
- Monthly \$50 pledge for a year to support Tyler & Brittany's outreach in Africa (\$600)

Individual circles served in additional ways; some of these include the following:

- PADS monetary donations and other donations for PADS Lake County guests in hotels
- Gifts for the Veteran's Tree Program
- Meals and cards to members

We thank all who have supported WCF throughout 2020 and look forward to 2021!

--Rose A. Pech, WCF Contact Person

Friday Knights Fellowship Group

Since 2020 will go down in history as "the Covid year," we were unable to meet after our luncheon in January. Our normal routine and get-togethers have been put on hold, just like everyone else. We do hope to get together again in 2021 when the vaccine works its magic and we can meet safely. We did lose one of our charter members this year – Hal Alvin. Hal was a very important part of our group as well as an important, active member at UPC. We pray you will all stay safe and once we can be together safely you will think about joining us for some fun and fellowship (wouldn't that be great!)

Respectfully Submitted

Barb Fischel, Royal Secretary of the Friday Knights

History and Archives

The year began with a Leadership Conference to give everyone an opportunity to learn about the structure, administration and direction of UPC.

After that things changed rapidly. The world was infected with a deadly virus and we were put under restrictions for the health of everyone. Face masks are required, social distancing practiced and limited numbers of people are permitted to be in an indoor space at a time. Worship services have been held on internet and during good weather on the church lawn.

At the present time, services are on the internet on UPC's YouTube channel.

Until we can meet together again, we can be together on the internet by following the evening prayer service, the lessons by both Pastor Ryan and Ryan Aubrey and the worship services. If you need assistance messages tell how to get it.

Take care and God bless you as there is a light at the end of the tunnel.

Doris Craig, Church Historian